



Dear Bride & Groom,

Congratulations! We are excited and grateful for the opportunity to participate with you the sacrament of marriage at Trinity Church. My name is Tina and I will be assisting you with the application process. After you have talked to the Priest in charge of your wedding, we require a \$1,000 deposit, to hold your date. The deposit secures your wedding in our church.

Beverly Lamb is the chair of Trinity's Wedding Coordinator committee. She is available to assist you in organizing your wedding details. Also, she (or another Trinity wedding committee member) is present to answer any questions you may have at the rehearsal and on wedding day and will guide you through your rehearsal and ceremony at Trinity. The wedding committee will be in close contact with you.

There are many questions in this form addressing various details of your wedding. These specifics will help us get a general understanding of your wedding plans and allow us time to accommodate your requests.

Please provide as much information as possible and return to:

Tina M Grant
Trinity Episcopal Church
1329 Jackson Avenue
New Orleans, LA 70130
tgrant@trinitynola.com
(504)-522-0276
(504) 522-9960 Fax

Again, congratulations, and we look forward to sharing this special time with you.

Sincerely,

Beverly Lamb
Wedding Coordinator
Trinity Episcopal Church
(504) 450-4417 cell
(504) 891-4885 home
(504) 636-3056 Wk
blamb@prcno.org

General Wedding Information

Date of Wedding: _____ Time: _____

Rehearsals are usually held the day before the wedding at five o'clock. The rehearsal lasts approximately one hour.

Rehearsal Date: _____ Time: 5:00 pm

Approximate Number of Wedding Guests: _____

Location of Ceremony: _____ Church / Chapel

*In Church, will you be using pew torches? (Complimentary and available by request)

Will communion be a part of your wedding service? Yes / No

Trinity or other clergy member officiating ceremony:

If using a Wedding Coordinator, list name & phone #

Bride/Groom/Spouse

Full Name: _____

Previous marriage date(s): _____

Date of Birth: _____

Home Address: _____

Home Number: _____

Work Address: _____

Work Number: _____

E-mail Address: _____

Church Affiliation: Trinity / Other: _____

Please circle all that apply (Baptized / Communion / Confirmed)

Bride/Groom/Spouse

Full Name: _____

Date of Birth: _____

Home Address: _____

Home Number: _____

Work Address: _____

Work Number: _____

E-mail Address: _____

Church Affiliation: Trinity / Other: _____

Please circle all that apply (Baptized / Communion / Confirmed)





Wedding Party Information

Please provide full names (Michael P. Smith instead of Mike Smith, Patricia Anne Jones instead of Patty Jones).

Bride's Mother:
Bride's Father:
Bride's Step-Mother:
Bride's Step-Father:
Brides Grandparents:

Groom's Mother:
Groom's Father:
Groom's Step-Mother:
Groom's Step-Father:
Groom's Grandparents:

Wedding Pamphlets

Trinity provides programs for all weddings at no additional church. The programs are printed on white 8 ½ x 11 paper that is folded in half. **We do not print the programs on cardstock.** Trinity Church is on the front cover along with the name of the bride and groom. Inside is the order of service, including the names of the wedding party. The reverse of the program may be left blank or we can print a message of your choice such as your reception location, home address, or any other requested information. **Please contact Kriste Buck in the Communication Office 2 months prior to your wedding to begin preparing the wedding program. Please contact her at kbuck@trinitynola.com or 504-670-2513. Sample programs are available upon request. Please see below!**

Would you like Trinity to supply your wedding programs? **Yes / No**

Floral Decorations

Florist:
Contact Person:
Phone Number:

Flower Memorial information: Flowers in Memory of/in Honor of _____.
Please contact Joey Brown **1 month prior** to your wedding date at (504) 202-8242
or joey@awb3.com.

We would be happy to recommend a florist if you need one. Please contact Beverly for more information.



Ceremony Music

You will need to contact Paul Weber, the Music Director **2 months prior**, to your wedding date for Trinity Church. You may reach him at (740-424-4666) or pweber@trinitynola.com, for your music selections.

Photography

Photographer:

Contact Info:

(No flash photography during the ceremony)

Will pictures be taken before or after the ceremony? Before / After

Please re-confirm photography times the week of the wedding:

Contact Info after Marriage

Address:

Contact numbers: