



DISCIPLES OF CHRIST IN COMMUNITY

REGISTRATION AND INFORMATION PACKET



Trinity Church
New Orleans, Louisiana

DOCC Program
Trinity Church
1329 Jackson Avenue
New Orleans, Louisiana 70130

Tear out pages and make necessary copies.

WELCOME TO THE DISCIPLES OF CHRIST IN COMMUNITY (DOCC)

TO BEGIN A DOCC PROGRAM

In order to offer the Disciples of Christ in Community (DOCC) program in your church, you must have the written consent of the **DOCC Office at Trinity Church, New Orleans**. This consent should be issued at least two weeks before the DOCC program begins.

To begin a DOCC Program we require the following:

1. The primary presenter must be trained and licensed at a certified DOCC workshop (eighteen hours of training are required). The one-time license fee for a presenter is \$150, payable at the time of training. The presenter will receive:
 - The DOCC Presenter's Manual (developed by the DOCC office at the seminary of the University of the South, Sewanee TN and the Washington National Cathedral)
 - Transcribed DOCC lectures given by the Very Rev. Sam Lloyd, Dean at the Washington National Cathedral and by the Rev. William Barnwell, Canon Missioner.
 - DOCC on DVD is now available for \$150

Those who were previously licensed by Sewanee to present need not pay the \$150 licensing fee, but will need to pay \$50 for the additional material.

2. The facilitators (two for every group of 6 to 10 participants) must also be trained and licensed at a certified DOCC workshop (eighteen hours of training are required). The one-time licensing fee for a facilitator is \$100 (payable at the time of training). Each facilitator will receive a Facilitator Manual developed by DOCC at Sewanee. Those who were previously licensed by DOCC at Sewanee need not pay the \$100 fee.

Note: After a presenter has led the first full DOCC program, she/he may provide the 18-hour training for new facilitators. The fee for the new facilitators is also \$100. We encourage all new facilitators to take the facilitator training at the Washington National Cathedral or one of our training sites.

3. Each participant will pay \$50 to take part in the DOCC program. The \$50 payment should be sent to the host church and one check mailed to DOCC at Trinity Church, New Orleans within three weeks of the start-up date. See Attached.
4. The check due for all participants plus the \$100 licensing fee for each facilitator (and \$150 for each presenter) trained on site should be sent to the DOCC office at Trinity Church, New Orleans within two weeks of the start-up date. This check should be accompanied by:
 - The presenter forms(s)
 - The administrator form
 - The facilitator forms
 - The participant forms

Make all checks payable to the Trinity Church, marked for DOCC.

For further information please call or e-mail Ms. Merry Toups at 504-866-0157 (mtoups@trinitynola.com).

Sincerely,

William H. Barnwell, National DOCC Coordinator

DOCC Office
Trinity Church
1329 Jackson Avenue
New Orleans, Louisiana 70130

DOCC GROUP REGISTRATION *(please print)*

Church Name _____

Church Address _____

City _____ State _____ Zip _____

Phone (_____) _____

E-Mail Address _____

Diocese _____ Denomination _____

Starting Date _____ # of Participants _____ X \$50 = \$ _____

Note: Presenters and facilitators do not have to pay the \$50 in addition to the one-time licensing fee.

DOCC PRESENTER REGISTRATION *(please print)*

Presenter Name _____

Mailing Address _____

(if different from the Church)

City _____ State _____ Zip _____

Phone (_____) _____ E-Mail Address _____

The one-time licensing fee for each presenter is \$150 payable to Trinity Church

DOCC CO-PRESENTER REGISTRATION *(please print)*

Co-Presenter Name _____

Mailing Address _____

(if different from the Church)

City _____ State _____ Zip _____

Phone (_____) _____ E-Mail Address _____

The one-time licensing fee for each presenter is \$150 payable to Trinity Church

DOCC FACILITATOR REGISTRATION *(please print)*

Mrs/ Ms/ Mr/ Rev/Dr

Female Male

Clergy Lay

Name _____
Last First MI Preferred

Address _____

City _____ State _____ Zip _____

Business Phone (_____) _____ Home Phone (_____) _____

E-Mail Address _____

Note: The one-time licensing for each facilitator is \$100 payable to Trinity Church



DOCC FACILITATOR REGISTRATION *(please print)*

Mrs/ Ms/ Mr/ Rev/Dr

Female Male

Clergy Lay

Name _____
Last First MI Preferred

Address _____

City _____ State _____ Zip _____

Business Phone (_____) _____ Home Phone (_____) _____

E-Mail Address _____

Note: The one-time licensing for each facilitator is \$100 payable to Trinity Church

DOCC CONFERENCE
ADMINISTRATOR'S CONFIRMATION SHEET
(administrator processes all fees)

Conference Administrator

Location of Conference

Address

City, State, Zip

Training Conference Dates:

Presenter

Co-Presenter (if applicable)

Address

Conference Dates:

Number of Facilitators:

Number of Participants:

Important: Complete the Group, Presenter and Facilitator registration forms (see attached) and send with the \$50 per participants fee to Trinity Church.

Mail the check and your conference forms to:

DOCC Program
Trinity Church
1329 Jackson Avenue
New Orleans, Louisiana 70130

DOCC (DISCIPLES OF CHRIST IN COMMUNITY) PARTICIPANT REGISTRATION FORM

The Reverend Canon William H. Barnwell, National Coordinator (504-862-0311)
Ms. Merry Toups, DOCC Administrator (504-866-0157)

DOCC is a Christian formation program designed (in Abraham Lincoln's words) to "bring out the better angels of our nature." At the same time, DOCC builds a strong community among its participants while developing an ever-expanding core of lay leadership. Each session of DOCC is intended to deepen participants' spiritual life and help them identify and exercise their ministry within the church and beyond. The fee for each DOCC participant is \$50 collected by the host Church.

REGISTRATION INSTRUCTIONS:

1. Print your name, address and phone number on the registration form.
2. Please make your check payable to the host church.
3. Your registration will be acknowledged by mail, fax or phone.
4. For questions about your registration, please call the conference coordinator of the host church.
5. Mail the completed form below along with payment to the host church.
6. If the host church accepts payment by credit card, contact them to make those arrangements.

"DOCC offers a step-by-step journey into the heart and soul of Christianity along with a community of fellow-explorers to travel with.

"Each session will consist of a presentation for approximately 45 minutes, followed by an hour-long conversation in a small group that will stay together for the entire course.

"The DOCC Journey depends to a large extent on the quality of the small-group experience, and small groups depend on the regular attendance of participants. That means that if you know that you will have to miss more than two sessions, it would be best for you to wait and take the course another year."

*The Very Rev. Samuel T. Lloyd III
Dean, Washington National Cathedral*



(Please Print)

AMOUNT ENCLOSED \$ _____

Mrs/ Ms/ Mr/ Rev/Dr

Female Male

Clergy Lay

Name _____
Last First MI Preferred

Address _____

City _____ State _____ Zip _____

Business Phone (_____) _____ Home Phone (_____) _____

E-Mail _____ Date of Birth _____

Denomination _____ Diocese _____

Occupation _____

**DOCC (DISCIPLES OF CHRIST IN COMMUNITY)
PROGRAM EVALUATION**

Name (optional) _____

Your church _____

Dates of DOCC program _____

I was a (circle one): Participant Facilitator Presenter

Rate the following using #1 as unsatisfactory and #5 as very good (circle one number)

- | | | | | | |
|---|-----|---|----|---|----------|
| 1. The large group presentations | 1 | 2 | 3 | 4 | 5 |
| Comments | | | | | |
| 2. You small group experience | 1 | 2 | 3 | 4 | 5 |
| Comments | | | | | |
| 3. Your commitment to the program, e.g.,
e.g., times absent, group participation | 1 | 2 | 3 | 4 | 5 |
| Comments | | | | | |
| 4. Will DOCC have a positive effect on building
Christian community in your church | Yes | | No | | Not Sure |
| Comments | | | | | |

What would you change about DOCC? (use back of sheet if necessary)

June 1, 2008

To administer a DOCC Training Conference for your church or region:

We will try to offer DOCC training for both presenters and facilitators at a church near you. We require 18 hours of training for each presenter and 18 hours for each small group facilitator. A one-time licensing fee of \$150 for each presenter and \$100 for each facilitator is due at the time of training. Those who were previously licensed by Sewanee to be presenters need not pay the \$100 licensing fee, but will need to pay \$50 for the additional material.

Presenters will be given the complete DOCC Presenters Manual developed by DOCC at Sewanee and the Washington National Cathedral and the transcribed DOCC lectures of Dean Sam Lloyd and Canon William Barnwell at the Cathedral. Facilitators will be given the Facilitator Manual. DOCC on DVD is now available for \$150.

To offer DOCC training in your area we require a minimum of 12 people be trained. There is no additional fee for the training, but the host church will be expected to pay any transportation and related expenses of the conference trainer and for the trained facilitators who might accompany him or her. Usually we will require one trained facilitator for every 7 or 8 participants taking part in the DOCC workshop. We try to find trained facilitators who live close to the host church to save travel and other expenses.

Contact the DOCC administrator, Merry Toups at 504-866-0157 to arrange to have presenter and facilitator training in your church and to discuss the expense requirements for the trainer(s). The host church collects all fees for the meals, and the presenter and facilitator fees, and mails one check to Trinity Church, New Orleans at least two weeks before the conference begins. At the end of the conference, the host church will make sure the evaluation forms are completed and sent to the Merry Toups, DOCC administrator.

Note: we can supply your church with a limited number of brochures to promote DOCC in other churches in your region and for prospective participants. Call or email Merry Toups at 504-866-0157 or mtoups@trinitynola.com for brochures.

The Rev. William Barnwell, National DOCC Coordinator
DOCC Office
Trinity Church
1329 Jackson Avenue
New Orleans, Louisiana 70130
504-862-0311

ADMINISTRATOR'S EVALUATION
DOCC TRAINING CONFERENCE

Location: _____

Dates: _____

Conference Administrator: _____

Presenter(s): _____

How did you publicize DOCC in your church and other churches in your area or diocese?

In what ways did the conference match your expectations?

Was the DOCC Registration and information packet understandable? Yes No

If your answer was no, in what ways can it be improved:

Did you receive a timely response to your inquiry from the DOCC office? Yes No

If your answer was no, in what ways can it be improved?

How could the DOCC Program at Trinity Church have been more helpful to you?

Conference Administrator _____

Signature

Date

